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Information KITCHENER-WATERLOO TRACK
and FIELD ASSOCIATION**

NOTICE OF ANNUAL GENERAL MEETING

and

BANQUET

Tuesday, January 24th, 2012

Hauser House Room
101 David Bauer Drive
Waterloo Memorial Recreation Complex

THE BUILDING IS WHEELCHAIR ACCESSIBLE

Meeting 6:00pm Dinner 7:00 pm – 9:00pm

Approve Financial Statements, appoint auditors, receive reports, approve any proposed Bylaw changes, and elect Directors.

The Kitchener Waterloo Track and Field Association is a non-profit sport organization that relies on volunteers to organize and operate the activities and programs.

It is important that we have a full Board of Directors for the 2012/2013 season. Executive meetings are held monthly for approximately 2 hours. The Directors consider and approve reports and recommendations, policies and procedures, budgets, equipment purchases and resolve issues that arise from time to time.

We receive consultative assistance from the City of Kitchener and the City of Waterloo whose representatives attend some of our meetings.

Voting members: the members of the Board of Directors, coaches, volunteers, athletes over the age of eighteen (18) years who are fully paid members, and one family representative from parents of fully paid members in good standing under the age of eighteen (18) years. Associate members and those paying a “training” fee only are not eligible to vote. Every Honorary member shall be entitled to one vote. No Voting Member may have more than one vote.

Please consider volunteering for the Board of Directors or in another capacity. The success of our Club depends on having families and individuals involved in the operation of our programs.

ELECTION for BOARD OF DIRECTORS POSITIONS

There are ten (10) Directors of the Board elected as a group at the Annual Meeting. Each Director is elected for one year. Please note that the Directors determine among themselves who will serve as the Officers of the Corporation (President, Treasurer, and Secretary etc). Previous experience is not required; training is available.

Nominations

To nominate an individual for election, or to volunteer, please submit your nomination in writing to Cheryl Bowman.

You may also bring a notice to the meeting if the individual is unable to attend.

Proposed changes to Bylaw

There are three proposed changes to the bylaw:

1. To change the size of the board from 10 to 8
2. To change the AGM shall be held on or before September 10th to the AGM shall be held on or before December 1st of each year
3. To change the titles of the directors to better reflect their roles

Positions for Election to the Board of Directors:

President, Past President, Vice - President, Secretary, Treasurer, Director of Membership, Director of Public Relations and Communications, Director of Fundraising, Director of Special Activities, Director of Coaches (Head Coach), Administrator, other Directors-at-Large may be elected by the membership or appointed by the Board.

All Directors serve for one year.